BROOKE COUNTY BOARD OF HEALTH MINUTES

**Monday, November 18th, 2019, 7:30 p.m.**

Present: John Cunningham, Joe Ierise, Judith Martich, Mary Blum, Jennifer Cross, Dr. DePetro, Michael Bolen, April Eltringham.

Guest: Representation and Owners of Garden Grill Steakhouse

John Cunningham called Meeting to order at 7:25pm

Joe Ierise motioned to approve minutes from meeting held on May 20th 2019 and Judith Martich second that motion.

The correspondence for this meeting was a proposed amendment to the clean air regulation.

This proposal was from attorney Mike Simon, representation of Garden Grill Steakhouse. The Garden Grill Steakhouse is a local food establishment that incorporated a “cigar bar” in their restaurant. While the cigar bar is separate from the actual restaurant and dining area, they asked that customers be allowed to smoke cigars only in the room. They have installed a ventilation system that they feel will capture smoke from leaving the “cigar bar” area.

The Board of Health went into a discussion about the proposal. After much deliberation, some of the board members felt that the system could be tested temporarily with a temporary exemption until next meeting in February. Administrator Mike Bolen was instructed to create a temporary exemption at his convenience.

New Business

1. Review and approval of Expenditure Report, motion to approve John Cunningham, second to approve Joe Ierise

2. Meetings have been set for the calendar year 2020 and are as follows;

 February 24th

 May 18th

 August 24th

 November 16th

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Old Business

1. Health Officer contracted pay amount
	1. Mike Bolen presented other surrounding health officers pay and Judith Martich motioned to increase the pay of Health officer, Mary Blum second and all in favor.

Administrative Report:

1. Environmental
	1. There is a possibility of magistrate court coming over and they are asking for our environmental offices. Those offices then will be moved into the administrator’s office and the admin office will be in the financial office.
2. Clinical
	1. Hearing clinic brought in a total of 14 patients and was a success.
	2. Bonnies bus is scheduled in December
	3. Flu cases haven’t increased yet, however the pneumonias cases have increased over surrounding counties
3. Threat Preparedness
4. Community Wellness
	1. AIDS United grant was granted and spent on harm reduction supplies.
	2. Medical Cannabis applications are being submitted to state
5. Administrative
	1. The audit report for the 2019 fiscal year was presented and there were no findings.
	2. Christmas incentive for employees were discussed and John Cunningham motioned to give permanent full time employees an end of year adjustment and temporary employees to receive an incentive as well. Employees to receive incentive the last pay in November. Jennifer Cross second the motion and all in favor. The board thanks the employees for all their dedication and hard work.

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Judith Martich Motioned to Adjourn, Mary Blum second the motion.

Adjournment 9:32pm

Respectfully Submitted,

John Cunningham, Chair

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