

BROOKE COUNTY BOARD OF HEALTH MINUTES

Brooke County Courthouse

Monday, November 20, 2017, 7:30 p.m.

Present: Michael Bolen, Jane Rush, April Eltringham, Dr. DePetro, John Cunningham, Joe Ierise and Judith Martich. Vicky Gallo and Sylvia Taylor were excused.

John Cunningham called meeting to order at 7:30 p.m.

Minutes of August 28, 2017 meeting approved.

Correspondence:

- Retirement letter from Jane Rush effective December 31, 2017. She will continue to work in a part-time temporary position. John Cunningham expressed his appreciation for all her years of service.

Administrative Report, Michael Bolen:

- Had a positive racoon, first one in 7 years. Dog was exposed and had to be put down.
- Negotiating with Bethany College for our services provided. They are evaluating all their programs.
- Funding from Board of Education was cut but we are still providing services.
- Remodeling health department—replace carpet and painting, etc.
- Litigation Lawsuit update—The County Commission has been dismissed and the health department was also dismissed. Only stipulation, we cannot make announcement until after December 1, 2017.
- Harm Reduction Program—began at Northwood on October 20, 2017 and is conducted every Friday unless holiday. Clients slow to get started but have had six total.
- April coordinated Prevention Education with Brooke Middle Schools and Chad Napier, HIDTA (Appalachia High Intensity Drug Trafficking Area). The program was very well received by counselors, teachers and students.
- NARCON training—emergency bags for police and first responders are being utilized.
- Harm Reduction funding available—applied for \$3,000 grant through NASEN for Brooke, Hancock and Jefferson Counties. Applied for grant partnership with Hancock for \$74,788. Grant writer on board with the state to assist.

New Business:

- Expenditure report was reviewed and approved.
- Proposed salary advancements for five employees, effective January 1, 2018 and one employee effective July 1, 2018 were discussed and approved. Judith Martich made the motion to approve. Joe Ierise seconded the motion. Motion carried unanimously.

Board of Health Meeting Minutes
November 20, 2017
Page 2

Next meeting, Monday, February 26, 2017.

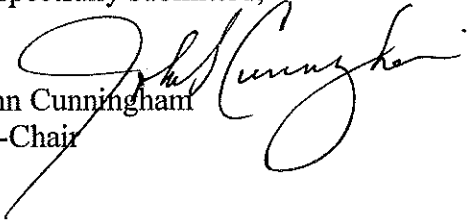
Meeting dates for 2018:

- February 26, 2018
- May 21, 2018
- August 27, 2018
- November 19, 2018

Meeting adjourned 8:10 p.m.

Respectfully submitted,

John Cunningham
Co-Chair

A handwritten signature in black ink, appearing to read "John Cunningham", is written over the typed name and title. The signature is fluid and cursive, with a large initial "J" and "C".