

BROOKE COUNTY BOARD OF HEALTH MINUTES

Monday February 6, 2024, 7:00pm

Brooke County Courthouse

Present: John Cunningham, Joe Ierise, Mary Blum, Jennifer Cross, Carrie Estrada, Michael Bolen

Chairman Cunningham called the meeting to order at 7:05pm.

Members reviewed November 13, 2023 meeting minutes.

Motion to approve by Joe Ierise, second by Jen Cross. All in favor.

Correspondence: E-mail from Lisa Thornburg (auditor) advising no findings on audit, complete report will be provided soon.

Public Comment: No public comment.

New Business:

1. Members reviewed expenditure report:

Motion to approve by Mary Blum, second by Joe Ierise. All in favor.

2. Members advised of the change made to the organizational chart and approval motion and no objection noted.
3. Members chose John Cunningham to serve as chair and Joe Ierise to serve as co-chair for the 2024 year. Motion made by Carrie Estrada, second by Mary Blum. All in favor.

4. Members were provided the modification to the Brooke County Board of Health Bylaws that stated the body shall meet six (6) times per year instead of four (4) times per year as stated by the new state rule. Mike Bolen advised the board that we would have two additional changes to make within a year dealing with Powers and Authority, along with adding new definitions to the health officer section. Mike will work on these changes to align with state code and present new changes within the year.

Motion made to accept current changes in the by-laws. Jen Cross made motion and Joe lerise second the motion.

5. Mike provides the board discussion on the need to suspend the approval of the fee for service and fee for permit rules due to the need to gather additional data. The board was explained the process in how we will go about with this regulation. Mike is working with the regional administrators along with administrators from around the state in helping to fine tune the regulation to best meet other agencies.

Administrator Report:

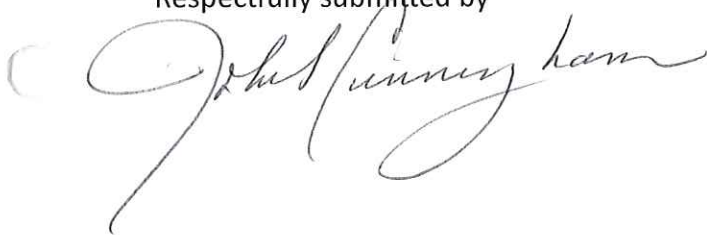
1. Discussion was held on where we advertise our board of health meeting dates at. Mary Blum requests we add legal ads to the Brooke Review, Brooke Scene/Herald Review, along with providing such dates on our social media platforms.
2. Update was provided on the continuation of the family planning program at the health department. No other county health department is providing family planning anymore, Mike stressed he plans on keeping the program as long as it can be provided.
3. Developing a drug testing program at the health department to provide to the public was brought before the board. Mike discussed the health department could develop a pre-employment screening program that industry, the county and other entities could utilize. No accident type drug testing would be done through this program, it would only be for pre-employment screening. The board advised to continue looking into developing such a program.
4. Discussion related to the drug screening was the unavailability of a restroom at the clinic level. Patients must travel through the clerk area to utilize back hall bathrooms that are less than desirable in their condition. Mike will look into the option of remodeling the bathrooms with the approval of the commission, however the cost will probably have to be absorbed by the health department as the commission is not going to be willing to do such work.
5. Brooke County is promoting lung cancer screening by bringing WVU Lucas program to the Northern Panhandle. Unfortunately, the farthest North the truck can come is

Marshall County. Brooke is coordinating this testing as a regional public health event with the other health departments due to the truck having to be set up in Marshall County.

6. February is heart health month and Mike discussed the Thursday Heart Days at the health department for the month, along with providing a CPR/First Aid Class towards the end of the month.
7. Mike provided a legislative update to the board dealing with public health bills and how they may positively/negatively affect public health in the state. Mike attended Public Health Day at the Capitol last week.
8. Discussion was had on the closure/temporary closure of Garden Grille Steakhouse due to the Cigar Bar smoking exemption. The board instructed Mike to send a letter to the owner(s) to remind them that the agreement of the smoking exception for Garden Grille is not transferrable to a new owner.

Motion made by Jen Cross to adjourn, second by Mary Blum. All in favor.

Respectfully submitted by

A handwritten signature in cursive script, appearing to read "John Cunningham". The signature is written in black ink and is positioned below the text "Respectfully submitted by".

John Cunningham, Chairman